

Article XII

Sick Leave Bank Policy

Section 4

**Donation of Days to MEA Sick Bank**

Any member of this association may voluntarily authorize a specific number of days to be deducted from his/her own total accumulation of sick days added to the Bank. This authorization must be made in writing to the Superintendent of Schools, stating the number of additional days he/she wishes to donate to the Bank and must be made after August 1 and prior to September 30 of the school year in which the additional deduction is to be made.

**Notification**

I currently have 200 or more days of accumulated sick leave. I would like to donate \_\_\_\_\_ sick days for the upcoming school year to the MEA Sick Bank.

Name (print clearly) \_\_\_\_\_

Signature \_\_\_\_\_

Date: \_\_\_\_\_